



CITY OF VACAVILLE

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Vice Mayor

DILENNA HARRIS
Councilmember

CURTIS HUNT
Councilmember

RON ROWLETT
Councilmember

ESTABLISHED 1850

February 21, 2018,

Fiesta Day 2018 Vendors:

The City of Vacaville welcomes you to our Annual Fiesta Day's event. As required by City Ordinance 9.18.080, all participants must complete and submit the attached application. The fee schedule is as follows:

- \$30.00 per booth. **Every worker, or potential worker, MUST complete an application and submit it with a clear copy of their State or Government ID. We understand that you may not know the exact work schedule or names of workers at this early date, so the fee will cover all who can participate in this year's Fiesta Day's event.**

All completed applications **must be returned by March 1st, 2018** with only one person's information per application. We will be stationed at the Vacaville Police Department Command Post trailer at Andrew's Park on Wednesday, May 23rd from 3:00 PM to 8:00 PM, Thursday, May 24, 2018 from 10:00 AM to 8:00 PM and Friday, May 25, 2018 from 10:00 AM to 8:00 PM. During these dates and times, you and your workers will be photographed and badges will be issued. **BADGES WILL NOT BE ISSUED ON SATURDAY, SO YOU MUST APPEAR DURING ONE OF THESE THREE DATES.**

- **IF YOU DO NOT SUBMIT AN APPLICATION, YOU WILL NOT BE PERMITTED TO WORK AT THIS YEAR'S FIESTA DAY'S EVENT.**
- **ANY INCOMPLETE APPLICATIONS MAY RESULT IN PROCESSING DELAYS THAT WOULD NOT MEET MANDATORY APPLICATION DEADLINES AND WOULD THEREFORE DENY YOUR PARTICIPATION.**

If you have any questions concerning this process, please contact me immediately at (707) 449-5238. My duty hours are Monday through Friday, 8:30 AM to 3:30 PM.

Sincerely,

Leslie Jensen, Lead Police Records Assistant

John Carli
Chief of Police